
The information presented in this handout is adapted from the 6th edition of the American Psychological Association Publication Manual. For further guidance, please refer to the APA Publication Manual.

Citation Examples

Books

Author, A. A. (year). Title of book. Location: Publisher.

Electronic Only Book


Electronic Version of a Print Book


Book with a DOI Number

Author, A. A. (year). Title of book. doi:xxxxxxxxxxxx

Book with an Editor

Editor, A. A. (Ed.). (year). Title of book. Location: Publisher.

Chapter in Edited Book

Author, A. A. (year). Title of chapter. In E. E. Editor (Ed.), Title of book (pp. xx-xx). Location: Publisher.

Journal Articles

Print Journal Article from a journal paged consecutively


Print Journal Article from a journal not paged consecutively

Author, A. A. (year). Title of article. Title of Journal, Volume number(Issue Number), Page numbers.

Online Journal Article with DOI number

Author, A. A. (year). Title of article. Title of Journal, Volume number(Issue Number), Page numbers. doi:xxxxxxxxxxxx
Online Journal Article without a DOI number retrieved from a subscription database

Online Journal with no DOI Number Retrieved Online.

Newspapers & Magazines

Newspaper Article
Author, A. A. (year, month day). Title of article. *Title of Newspaper, p. page number.*

Newspaper Article (Online)

Newspaper Article (from a subscription database)

Magazine Article (monthly)

Magazine Article (monthly and online)

Magazine Article (monthly and from a subscription database)

Magazine Article (weekly)

Magazine Article (weekly and online)

Magazine Article (monthly and from a subscription database)
Dissertations

Dissertation (Online)
Author, A. A. (year). *Title of doctoral dissertation or master’s thesis* (Doctoral dissertation or Master’s thesis). Retrieved from Name of Database. (Accession or Order No.).

Dissertation (Print)

ERIC Documents

Article in an ERIC Database
Author, A. A. (year). *Title of article*.* Title of Journal, Volume number*(Issue number), page numbers.

Unpublished Document from ERIC database

Movies, Music and Television

Motion Pictures

Music Recording
Writer, A. (Copyright year). *Title of Song* [Recorded by B.B. Artist if different from writer]. On *Title of album* [Medium of recording: CD, record, cassette, etc.] Location: Label. (Date of Recording if different from song copyright date).

Episode from a Radio of Television Series

Websites

Website

Website Authored by an Organization
Website with no author, no date and no page number.

**Reference Works**

**Online Reference Work, (no author and no editor)**

**Company & Industry Information**

**10-K Report**

**Hoover’s In-Depth Record from Lexis-Nexis**
Author, A.A. (Year, Month Day). *Title*. Retrieved from LexisNexis Academic database

**Datamonitor Industry Report from Business Source Premier**

**Industry Survey from Standard & Poor’s NetAdvantage**

**Company Annual Report from a Company Website**
Company. (Date). Title. Retrieved from http://xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx

**Government Documents**

**Government Report**
Agency Name, Sub-Agency Name. (year). *Title of Report* (publication no.). Retrieved from http://xxxxxxxxxxxxxxxxxxxxxxxx

**Legal Materials**

**Court Opinion**
Name v. Name, Volume Source Page (Court Date).

**Statute in the Federal Code**
Name of Act, Volume Source §# (Publisher Date).

**Hearing, U.S. Congress**
Title, xxx Cong. (date).
Bill, Federal  
Title, bill or resolution number, xxx Cong. (year).

Federal Regulation from the Code of Federal Regulations (C.F.R.)  
Title/Number, Volume Source §# (year).

Executive Order from the Code of Federal Regulations (C.F.R.)  
Exec. Order No. xxxxx, Volume C.F.R. Page (year)

Other Sources

Video Blog Post (i.e. YouTube, embedded video)  

Technical and Research Reports  
Author, A. A. (date). Title of work (Report no. xxx). Location: Publisher.

Technical and Research Reports (Online)  

Technical and Research Reports (Online with no personal author)  

Unpublished Manuscript  
Author, A. A. (year). Title of manuscript. Unpublished manuscript.

Unpublished Manuscript in Preparation  

Unpublished Manuscript Submitted for Publication  
Author, A. A. (year). Title of manuscript. Manuscript submitted for publication.

Blog Posting  

Data Set  
Rightsholder, A. A. (year). Title of program (version number) [Data file and code book]. Location: Name of producer.

Tests and Measurements (Unpublished found online)  
Software
Name of software (Version number) [Computer Software]. Location: Name of producer.

Photograph from an Online Source
Author, A. A. (Photographer). (Year image was created). Title of work [Type of work], Retrieved from http://xxxxxxxxxxxxxxxxxxxxxxxxx

Photograph with no Author from Online Source
Name of photographic work. [Photograph]. (date). Retrieved from http://xxxxxxxxxxxxxxxx

Photograph with no Author and no Title from an Online Source
[Description of work] Retrieved from http://xxxxxxxxxxxxxxxxxxxx

Personal Interviews
Personal interviews are non-archived personal communications and are not included in the Reference List; they are only cited in-text. This also includes private letters, memos, emails and other non-archived materials.

Examples of Parenthetical Citations

Work by one author
First citation (Last Name, year) Subsequent citations (Last Name, year)

Works by two authors
First Citation (Last Name & Last Name, year) Subsequent citations (Last Name & Last Name, year)

Works by three to five authors
First citation (Last Name, Last Name, Last Name & Last Name, year) Subsequent citations (Last Name et al., year)

Works by six or more authors
First citations (Last Name et al. year) Subsequent citation (Last Name et al., year)
FAQ’s:

What’s a DOI number? A DOI number stands for Digital Object Identifier and every article has a unique DOI number. APA suggests using DOI numbers instead of url’s. The DOI can be found in database citations or sometimes included on PDF copies of an article. If there is no DOI number listed, you can look it up by going to DOI Resolver at http://www.crossref.org.

Do I capitalize every word in the title of my book? Capitalize only the first word in your book or chapter title and the first word of the subtitle. Italicize the title.

What if there is more than one publisher location listed? Cite the first location listed of the home office of the publisher if that is specified.

Do I abbreviate the name of states and territories? Yes, abbreviate using the U.S. Post Office abbreviations.

Do I abbreviate the names of locations outside the U.S.? Do not abbreviate. Spell out cities outside the U.S. and spell out countries.

What if the author is the publisher? Use the word Author to indicate the publisher.

How do I cite something I found from Facebook or Twitter? There are no written guidelines in APA on citing social media. However, the APA style blog (http://blog.apastyle.org/apastyle/social-media/) suggests:

Facebook:
Title of Facebook Page. (year, month day). Title of post. URL of post [Facebook update]. URL of Facebook page

Twitter:
Title of Twitter Page. (year, month day). Title of post. URL of post [Twitter post]. URL of Twitter page.

Do I have to write the full name of the publisher? Write enough of the publisher name so that it makes sense. Write out the names of associations, corporations and Universities but omit the words Publishers, Co., and Inc. Include the words Books and Press.

What if I have two different authors with the same surname and first initial? You can write out each author’s full name in the brackets:
Smith, C. [Christopher]. (2010).
In text: (Charles Smith, 2010).

How long should my abstracts be? APA suggests 200 words.

How long should my title be? APA suggests a title 10-12 words long.

How large should my margins be? Leave at least 1 inch for the top left bottom and right margins.

How long should each line be? A maximum of 6.5 inches with justification flush left.

Should I double or single space? Double space between lines of texts and after every line in the title, headings, footnotes, quotations, references and figure captions.

How do I set up the Running Head? The running head should be flush left on the top of the title page and all subsequent pages and every letter should be capitalized. The maximum number of characters for the running head is 50, including spaces, punctuations and letters.

What are block quotes and how do I use them? Use block quotes when using a quotation 40 words or more. Start the block quote on a new line indented ½ inch from the left margin with each following line also indented. If there is an additional paragraph in the block quote, indent the first line of the following paragraph an additional half inch. Quote the source in parentheses after the final punctuation mark. The block quote should be double spaced.


How do I cite a direct quote when there is no page number available? If quoting from an online document with no page numbers, cite the paragraph number.

Do I need to abbreviate “page(s)” as p. or pp.? In-text citation: Yes, if you are quoting directly you must indicate the page number preceded by p. or pp.
Reference citation: Use for newspaper citations or chapters in a book.

I have a source with no author but a very long title. Do I have to write the whole title in my in-text citation? No. Write the first few words of the title (enough for the reader to know what citation to refer to in the reference list) and the year. Use double quotations around titles of articles, chapters or web pages and italicize titles of periodicals, books or reports.
(“Title of Article”, year)
(Title of Periodical/Book, year).
Do I need to italicize p in my statistical results, such as \( p \leq 0.05 \)?
Statistical and mathematical are presented in three different types according to their categories.

- Greek letters, subscripts, superscripts and abbreviations not variable are presented in standard type (i.e. \( \beta_i \)).
- Symbols for Vectors and matrices are in boldface (i.e. \( \mathbf{\Sigma} \)).
- All other statistical symbols are italicized (i.e. \( p, t \)).

How to cite sources in Reference List

- Place citations in alphabetical order
- When you have multiple sources by the same author, arrange them by the year of publication
- When you have a source by one author who is also in another source with multi-author entries, begin with the one author source (in spite of year).
- Sources with same first author and different subsequent authors should be arranged alphabetically by second surname.
- Citations with the same author and same date should be alphabetized by title with small case letters placed immediately after the year: